

OGC 63-0325

1 February 1963

MEMORANDUM FOR: Deputy Director (Intelligence)  
Deputy Director (Research)

SUBJECT: Briefing Documents for Congressional  
Hearings

1. I would like to request the cooperation of your components in connection with documents prepared for the Director to use at various congressional hearings or in connection with individual meetings with members of Congress. After briefings and meetings I make every effort to secure from the Director's office the actual papers used by the Director, although I am not always completely successful in this. All too frequently when the Director needs one of these papers he sends out word, "Get me the paper used before X Committee or the paper I used with Senator X." These waves converge on this office, and the latest such adventure was last night at 12 midnight when we were attempting to locate papers, a portion of which were originally done in the DD/I area. Fortunately we found them, but unfortunately when I had secured them from the Director's office shortly after the hearing concerned, I had received only a very poor thermofax series, which I assume the Director tried to utilize this morning in his briefing with Senator Keating.

2. It would be of material assistance if when a paper is prepared and forwarded to the Director, even if it is the first draft, I could receive a copy. Then, of course, I would appreciate receiving a copy of the final document when it is forwarded to the Director.

JOHN S. WARNER  
Legislative Counsel

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